

# Tools & Resources to Support Students with Disabilities

We recommend the following statement for faculty/TA's to include on syllabi:

"Students needing academic accommodations based on a disability must contact the Center for Accessible Education (CAE) at (310)825-1501 or present in person at Murphy Hall A255. As the professionals delegated authority from the campus to determine reasonable disability accommodations, CAE will assess all requested accommodations and communicate appropriately with faculty. In the event that a student has approval for proctoring arrangements during exams, please inform your respective professors and/or Teaching Assistant(s) before date of exam(s). When possible, students should contact the CAE within the first two weeks of the term as reasonable notice is needed to coordinate accommodations. For more information visit [www.cae.ucla.edu](http://www.cae.ucla.edu)."

*We also recommend Departments consider posting this statement where appropriate.*

**For matters concerning accommodations or determining eligibility for accommodations:**

**The UCLA Center for Accessible Education**

Ed McCloskey, Director - (310) 267-2004 - [emcclosk@saonet.ucla.edu](mailto:emcclosk@saonet.ucla.edu)

Nickey Woods, Deputy Director - (310) 267-2007 - [nwoods@saonet.ucla.edu](mailto:nwoods@saonet.ucla.edu)

Administrative Offices - A255 Murphy Hall

Hours: Monday - Friday, 8am - 5pm

(310) 825-1501

(310) 825-9656 (Fax)

**For questions or concerns relating to preventing or addressing possible discrimination based on disability:**

**The UCLA Dean of Students Office**

1104 Murphy Hall

(310) 825-3871

[dean@saonet.ucla.edu](mailto:dean@saonet.ucla.edu).

**The UCLA ADA/504 Compliance Office**

301-794-4146

<http://www.ada.ucla.edu/>

[ada@saonet.ucla.edu](mailto:ada@saonet.ucla.edu).

**Campus Counsel**

310-206-6985